



## Statement of Practice - Accreditation to Work, Teach and Lead

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### Related documents

[Religious Education Policy](#)

[Recruitment Policy](#)

[Application for Accreditation C](#)

[Application for Accreditation D](#)

[Application for Accreditation E](#)

### Statement of Practice

St John the Apostle Primary School is committed to following the CECG policy of Accreditation to work, teach and lead; to respond to the Archbishop's invitation to proclaim the Gospel message in the Catholic tradition. This ensures that all staff are able to understand and support the Catholic ethos and mission necessary to work, teach and lead in our school. Teachers who do not hold the necessary Accreditation D to teach Religious Education are supported by an accredited teacher on the grade. Accreditation is tracked through ESS and also on an internal spreadsheet. Staff are expected to acquire and maintain the appropriate Accreditation in accordance with the following CECG guidelines.

### Accreditation Requirements

#### **Category A: Accreditation to Work in a Catholic School System**

All permanent (part-time and full-time) employees in non-teaching positions must hold Accreditation A. Casual employees are not required to obtain Accreditation A but are encouraged and invited to. To maintain currency, all non-teaching staff are expected to attend 15 hours of formation over a period of five years.

#### **Category B: Accreditation to Teach in a Catholic School**

All newly appointed permanent teachers, both part-time and full-time, must hold Accreditation B. This course must be completed within the first year of employment in the Archdiocese, and is either completed as part of the Early Career Teacher Programme or a standalone Programme for staff who have not acquired accreditation but are not early career teachers. Category A Accreditation is automatically awarded to teachers upon completion of Category B Accreditation. To maintain currency, all teachers are expected to attend a minimum of 30 hours of formation over a period of five years.



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### **Category C: Accreditation for Leadership in Catholic Schools**

Employees in Coordinator roles must hold Accreditation C, unless they are working towards Accreditation D. To maintain currency, all leaders are expected to attend a minimum of 45 hours of formation over a period of five years.

### **Category D: Accreditation to Teach Religious Education**

Teachers of Religious Education must be Catholic and demonstrate an ongoing commitment to their own faith journey, the teachings of the Catholic Church and the Vision and Mission of Catholic Education.

In order to be accredited as a teacher of Religious Education, teachers must complete:

- Accreditation Category A and B, and
- Undergraduate studies that include a minimum of six approved units in Religious Education/Theology at a Catholic tertiary institution

or

- A minimum of four postgraduate units of study in Religious Education /Theology at a Catholic tertiary institution, for example, the Graduate Certificate in Religious Education or a post-graduate Certificate in Leadership and Theology.

Teachers of Religious Education are expected to attend a minimum of 45 hours of formation over a period of five years.

### **Category E: Accreditation for Senior Leadership in Catholic Education**

Those in senior leadership positions are expected to hold Accreditation E. To be eligible for this, employees are expected to be accredited with:

- Four units of Postgraduate study in Religious Education through a Catholic University (in addition to units completed for Accreditation Category D)

or

- A Master's Degree in Religious Educational Leadership and/or Theology through a Catholic Tertiary Institution and
- Accreditation Category D.



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### **Provisional Accreditation (P)**

Provisional Accreditation is given to staff who are yet to satisfy their specific Accreditation requirements. The status of Provisional Accreditation is granted for a maximum of four years and will be detailed in the individual employee's contract and/or letter of appointment. In extraordinary circumstances, this may be extended for a period of up to five years. The Provisional Accreditation of staff will be monitored by the school. The Provisional Accreditation of senior leaders will be monitored by CECG.